REPORTING CRIMES

In the event that a situation arises, either on or off campus, that, in the judgment of the VP for Enrollment & Student Development or his/her designee constitutes an ongoing continuing threat, a campus wide “timely warning” will be issued. The warning will be issued through the University GroupCan Messaging System and/or an email to students, faculty, staff and/or through postings in prominent locations throughout campus buildings. Anyone with information warranting a timely warning should report the circumstances to the Student Life Office at 541-684-7345 or Campus Security at 541-517-5197.

Reporting crimes on a voluntary, confidential basis
If you are the victim of a crime and do not want to pursue action within the University judicial system or the criminal justice system, you may still want to consider making a confidential report. With your permission, Campus Security or VP for Enrollment & Student Development (or his/her designee) can file a report on the details of the incident without revealing your identity. The purpose of a confidential report is to comply with your wish to keep the matter confidential, while taking steps to ensure the future safety of yourself and others. With such information, the University can keep accurate records of the number of incidents involving students, determine where there is a pattern of crime with regard to a particular location, method, or assailant, and alert the campus community to potential danger. Reports filed in this manner are counted and disclosed in the annual crime statistics for the institution.

As a result of the negotiated rulemaking process which followed the signing into law, the 1998 amendments to 20 U.S.C. Section 1092(f), clarification was given to those considered to be campus security authorities. Campus “Pastoral Counselors” and Campus “Professional Counselors”, when acting as such, are not considered to be a campus security authority and are not required to report crimes for inclusion into annual disclosure of crime statistics. As a matter of policy, they are encouraged; if and when they deem it appropriate, to inform persons being counseled of the need to report crimes on a voluntary basis for inclusion into the annual crime statistics.

SECURITY AND ACCESS TO CAMPUS FACILITIES

During business hours, the University (excluding certain residence halls) will be open to students, parents, employees, contractors, guests, and invitees. During non-business hours access to all University facilities is by key, if issued.

Residence halls are monitored 24 hours a day. Campus Security and Residence Life staff patrol and respond to safety, security, and liability issues. The Physical Plant Department maintains and guards the campus for concern for safety. Overnight guests register with the Area Residence Coordinator and are asked to abide by NCU’s policies outlined in the Student Handbook while visiting the University. The University will test emergency response and evacuation across campus through unannounced annual drills. Emergency response and evacuation procedures are outline in the NCU Emergency Response Plan.

Over extended breaks, the doors of all halls will be secured 24/7. Some facilities may have individual hours, which may vary at different times of the year. Examples are the Library and Morse Event Center. In these cases, facilities will be secured according to schedules developed by the department responsible for the facility. Emergencies may necessitate changes or alterations to any posted schedules.

FEDERAL CAMPUS CRIME AWARENESS AND CAMPUS SECURITY ACT

This brochure and summary of policies have been provided in an effort to comply with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (1990; last amended 1998) and the Drug-Free School and Communities Act Amendments of 1989 (PL 101-226). Information is reviewed and updated annually. If you have questions, comments or requests, please contact the VP for Enrollment & Student Development (or his/her designee) at (541) 684-7345.

POLICE AUTHORITY

The Eugene Police Department has law enforcement jurisdiction over all parts of the NCU campus. Students and staff must cooperate with officers investigating an accident or crime.

NCU Campus Security officers have the authority to ask persons for identification and to determine whether individuals have lawful business at NCU. Officers do not possess arrest power. Criminal incidents are referred to the local police who have jurisdiction over the campus. Officers maintain a professional working relationship with the Eugene Police Department.

Students and staff are urged to promptly contact Campus Security (541-517-5197) and/or the Assistant Dean of Students (541-684-7345) regarding a crime on campus. Failure to do so will compromise the security and safety of the campus community and perhaps the community at large.

ALCOHOL AND CONTROLLED SUBSTANCES POLICY

Promotion, distribution, sale, possession, use of alcohol or controlled substances, or misuse of prescription medications, on campus or at University-sponsored events is prohibited. Intoxication on campus or at University-sponsored events is prohibited.

Campus standards do not allow alcoholic beverages, including empty alcohol containers, on campus. Any incident in which a student is found to be in possession of alcohol will be documented as a policy violation. All alcohol and items containing alcohol will be disposed of and/or confiscated by University officials (i.e., Resident Assistants and Security).

Use or possession of alcohol by students off campus is subject to local laws and University disciplinary rules. Underage behavior resulting from on or off-campus use of alcohol is subject to University disciplinary rules.

Hosting groups or parties in the residence halls where large numbers of persons and/or large quantities of alcohol are present is a flagrant violation of the alcohol policy and is subject to increased sanctions. Possession of a keg on campus is a flagrant violation of the alcohol policy and is subject to increased sanctions. The University reserves the right to confiscate and hold all kegs, party balls, taps and other alcohol paraphernalia.

No alcohol, drug related, or similarly offensive posters, stickers, caps, lights, etc. may be displayed in residence hall windows or on the outside of doors. Bottle caps are not allowed on ceilings or walls.

Due to the risks involved to the health and safety of NCU students, competitive drinking events are prohibited both on and off campus. Planning or participating in such events will result in University disciplinary action for organizers and all participants.

Persons who host or in any way assist or promote a gathering (on or off campus) that includes alcohol given to underage persons, underconsumption of alcohol, illegal drug use, or any drunkenness will be subject to disciplinary action. Those living at the location where the party is held may be held responsible as the host regardless of who provides the alcohol/drugs.

The use, possession, or trafficking of non-prescription amphetamines and barbiturates, narcotics, LSD, marijuana and/or other hallucinogenic agents is a violation of state and federal laws. The possession, usage and/or trafficking of any of the above agents is in violation of the policies of NCU and can result in suspension, dismissal and/or exclusion from the University. All drugs will be confiscated and/or destroyed.

Possession of drug-related paraphernalia is considered a violation of this policy and will be confiscated and destroyed. Other sanctions may also be imposed at NCU’s discretion. Addictively, being under the influence of illicit drugs is considered a violation of this policy.

ALCOHOL/SUBSTANCE DRUG TESTING POLICY

The intent of this Policy is to prevent substance use and abuse by students through education, testing, and professional guidance. Please see the Student Handbook online at http://www.nwcu.edu/student-life/resources/student-handbook for detail regarding the Alcohol/Substance Drug Testing Policy.
ALCOHOL AND/OR CONTROLLED SUBSTANCES EDUCATIONAL PROGRAMMING & ASSISTANCE

The University offers educational programming regarding alcohol/illegal drugs in the form of informational bulletin boards and seminars. NCU’s Counseling Clinic offers assessment and counseling for faculty, staff, or students who seek help with alcohol/illegal drug related issues.

ALCOHOL AND/OR CONTROLLED SUBSTANCES POLICY VIOLATION SANCTIONS

The following is a list of the minimum sanctions for violations of the University’s policy on alcohol and controlled substances. The University reserves the right to impose more serious sanctions up to and including expulsion/dismissal from the University. Violations are cumulative for a student’s career at NCU. Failure to meet any of the sanction requirements will be considered another violation of this policy and the next subsequent sanction shall apply.

1st Violation
- Alcohol - Disciplinary warning, monetary fine and/or participation in an alcohol education program; participation in co-curricular activities including intercollegiate sports may be limited; parents/guardians of students under 21 years of age may be notified.

Controlled Substance – University and residence hall probation; monetary fine and/or participation in a drug education or counseling program; a student athlete will be immediately suspended from competition in any intercollegiate sports for a minimum number of events to be determined by the Athletic Director; parents/guardians of students under 21 years of age notified.

2nd Violation
- Alcohol - Residence hall suspension; University probation; participation in alcohol counseling program; co-curricular activities will be limited; a student athlete will be immediately suspended from competition in any intercollegiate sports for a calendar year; athletic related financial aid will be immediately terminated; parents/guardians of students under 21 years of age notified. After one calendar year, the student may apply for re-admission to NCU and reinstatement to the sport team by demonstrating completion of a alcohol treatment program.

POLICIES & PROCEDURES REGARDING SEXUAL ASSAULT

Northwest Christian University does not tolerate any degree of sexual assault or sexual harassment. If the survivor violates the values of our community as well as the University’s mission, vision, and values. Campus disciplinary action will be initiated against the student, faculty, or staff member charged with sexual assault. Possible sanctions may include but are not limited to: expulsion, suspension, barring access to the campus, and criminal prosecution.

If a friend has been assaulted or raped:
- Listen and be supportive.
- Let your friend make her or his own choices.
- Encourage your friend to immediately contact the appropriate resources.
- Stay with your friend.
- Take care of yourself. You many need to talk with someone about this.
- If you have been assaulted or raped, you have control of the choices you can make.
- Following are recommendations to assist you in dealing with this crime:
  - Do not blame yourself. Sexual assault is NEVER the survivor’s fault.
  - Go to a safe location.
  - If you are injured, seek medical attention immediately.
  - Do not shower, bathe, or douche. The only way medical evidence can be collected is if it is left intact.
  - Do not straighten up the area where the assault has taken place.

Put clothes in a PAPER bag. The impulse to clean is normal, but it may wipe off evidence, making it harder to identify the perpetrator. If you are injured, seek medical attention immediately. The longer the survivor waits, the smaller the amount of evidence the police will be able to obtain. However, it is important that there be at least an incident report file if the survivor later decides that he or she would like to take further action. The survivor may request that the police not investigate the crime itself but rather maintain the information of the crime and its particulars in its regular reservoir of crime data.

Academic or Residence Hall Changes

Initiating any academic or housing changes with the Assistant Dean of Students & Director of Residence Life is fully confidential and voluntary on the survivor’s part, as is seeking disciplinary action.

Emergent Danger to Community

If the VP for Enrollment & Student Development or the Assistant Dean of Students & Director of Residence Life (or his/her designee) concludes that a serious threat exists, he/she will release a warning to protect the community while preserving the reporting survivor’s anonymity to the threat of being killed or of being seriously injured, resulting from either a completed or attempted sexual assault. Not all the reactions experienced by RTS are experienced by each survivor; RTS represents a range of possible responses. RTS reactions vary from person to person. RTS has two major phases; the immediate or acute phase, in which the survivor’s lifestyle is completely disrupted, and the long-term phase in which the survivor must reorganize this disrupted lifestyle. Characteristics of the first phase include shock, disbelief, and eating and sleeping patterns disruptions, difficulty in concentrating, fear, guilt, shame, fear of self-harm, thoughts of suicide, and flashbacks to the incident. The reintegration is aided by support from friends, relatives, and others in the survivor’s environment.

The NCU Counseling Clinic provides free, confidential counseling to all students. Crime information can be forwarded to Campus Safety only with the consent of the client, unless there is an immediate threat to public safety.

Pertinent Federal Legislation

The Student Right-to-Know and Campus Security Act of 1990 and the Campus Sexual Assault Victim’s Bill of Rights Amendment of the 1992 Higher Education Reauthorization Act (copies of which can be found in the Residence Life Office) include protection that are intended to help the survivor of sexual assault by requiring Universities to report accurate statistics regarding sexual assaults and rapes. Additionally, if the assault or rape is reported, the survivor will be urged to pursue disciplinary action on campus without needing to file charges with the police. Campus disciplinary action in cases of an alleged sex offense include the accuser and the accused entitlement to the same opportunities to have others present during a disciplinary proceeding. The accuser and the accused will be informed of the outcome of any investigations or disciplinary proceedings that is brought alleging a sex offense.

SEX OFFENDER REGISTRATION

In accordance to the “Campus Sex Crimes Prevention Act” of 2000, which amends the Jacob Wetterling Crimes Against Children and Sexually Violent Offender Registration Act, the Oregon Child Abuse and the Family Educational Rights and Privacy Act of 1974, NCU is providing a link to the Oregon State Police Sex Offender Information website. This act requires institutions of higher education to issue a statement advising the campus community where law enforcement information provided by a State concerning registered sex offenders may be obtained. It also requires sex offenders already required to register in a State to provide notice of each institution of higher education in that State at which the person is employed, carries a vocation, or is a student. Registry information provided under this section shall be used for the purposes of the administration of criminal justice, screening of current or prospective employees, volunteers who seek to have others in the public in general and children in particular. Unlawful use of the information for purposes of intimidating or harassing another is prohibited and willful violation shall be punishable by law. The Oregon State Police is responsible for maintaining this registry. This link below to access the Oregon State Police website: http://gov.posp.gov/OSP/SOR/Info.shtml.

SEXUAL HARASSMENT

Any sexual advances, requests or demands for sexual favors and/or other physical, verbal or visual conduct of a sexual nature constitute sexual harassment when:
employee of NCU should be filed through the Office of Human Resources at (541) 684-7204. Emergency reference could be for the Administration On Call by contacting Campus Security at (541) 517-5197.

Once a formal complaint is filed, it goes to an information gathering and hearing process to determine the appropriate response. For a complete outline of the disciplinary process, see the Judicial Affairs section of the Student Handbook.

NCU will respect the complainant’s right to confidentiality to the extent possible in both informal and normal procedures. While the University cannot promise absolute confidentiality, the complainant will be supported and any attempted reprisals will not be tolerated.

**CRIME PREVENTION**

Both residential and commuter students are given information about campus security each year after arriving on campus. Additionally, campus security is outlined in the student handbook, which is available online. Campus security is discussed in staff meetings and faculty meetings as needs arise.

Crime prevention programs, alcohol or drug abuse educational programs, and sexual assault prevention programs are offered through the Student Life Office. A common theme of all awareness and crime prevention programs is to encourage students and employees to be aware of their responsibility for their own security and the security of others. When time is of the essence, information is released to the University community through security alerts posted prominently throughout campus and through emails.

**ESCORT PROGRAM:** Campus Safety will provide escorts to students, faculty, and staff to and from their vehicles or campus buildings.

**MISSING STUDENT GUIDELINES**

If a person has reason to believe that an on-campus student is missing, efforts will be made to locate the student through the collaboration of the Student Life Office and campus security.

Individuals may report that a student has been missing for 24 hours by calling Campus Security at 541-517-5197 or the VP for Enrollment & Student Development or the Assistant Dean of Students & Director of Resident Life by call 541-684-7345. Should the College determine that the student is missing Northwest Christian University will notify the Eugene Police Department immediately.

Northwest Christian University will contact the student’s emergency contact no later than 24 hours after the student is determined to be missing. If the missing student is under the age of 18 and is not an emancipated individual, Northwest Christian University will notify the student’s parent or legal guardian no later than 24 hours after the student is determined to be missing. On campus residential students have the option to register a confidential contact person to be notified in the case that the student is determined to be missing by contacting the Assistant Dean of Students & Director of Residence Life at 541-684-7345. Only authorized campus officials and law enforcement officers who have access to the confidential contact information provided by the residential student.

The local police department with assistance and cooperation of the University will retain status as the primary investigative unit in missing student cases. If located, verification of the student’s state of health and intention of returning to campus will be determined. When appropriate, a referral maybe made to the Counseling Center.

**CAMPUS FIRE SAFETY ANNUAL REPORT**

**OVERVIEW**

The Higher Education Opportunity Act became law in August 2008. Among other things, it requires higher education institutions to produce an annual fire safety report outlining fire safety practices, standards, and all fire-related on-campus statistics. The following public disclosure report details all information required by this law as it relates to Northwest Christian University.

**SPECIFIC FIRE PREVENTION RELATED POLICIES**

It is the goal of NCU to provide a safe and healthy environment for all students, employees, and visitors. This includes fire safety. Specific fire related policies are contained throughout campus building/classrooms/common areas in the Emergency Response Plan flipchart or in the Student Handbook that is made available for all students online or a paper copy is available on each Residential Living area on campus. To review specific policies and information regarding fire prevention, please see the Student Handbook online at http://www.nwcu.edu/student-life/resources/student-handbook or a copy can be requested by calling the Office of Student Life at 541-684-7345.

**STATISTICAL REPORT**

Below are the fire statistics as reported to Campus Security and the Student Life Office.

- 2009 Residential False Alarm was caused by cooking
- 2009 other buildings false alarm was caused by construction work in & behind building
- 2011 Residential False Alarm was caused by steam from a small appliance used by a resident

**CAMPUS CRIME STATISTICS**

The following categories are listed as required by federal law. The figures are compiled from the Campus Safety or Residence Life incident reports and Eugene Police Department crime statistics. Additional information and offense definitions can be reviewed online at the Department of Education Campus Safety and Security website by searching for Northwest Christian University at the following: http://ope.ed.gov/security/Index.aspx

*Adjacent areas statistics were taken from the Eugene Police Department reports.*